University College of the North
Student Accessibility Services

Office of the Dean of Students

Accessible Learning for All

Service Animal Request Form

Name: _____ UCN Student ID #: _____

UCN Email: _____ Phone Number: _____

Please provide the following information to allow us to assist you.

1. Are you registered with the UCN Student Accessibility Services office? ◯ Yes ◯ No
2. Are you requesting the support of a:

   ◯ Service Animal ◯ Comfort/Emotional Support Animal

3. Has a health care professional recommended this request? ◯ Yes ◯ No

   ****If yes, please attach the supporting documentation.**

4. Please explain how this request supports your limitation/disability.

_____

_____

_____

_____

_____

_____

5. Is the accommodation request time sensitive? ◯ Yes ◯ No
   If yes, please explain:

_____

_____

6. What is the expected duration of your limitation/disability? _____
7. Is the animal spayed or neutered? ◯ Yes ◯ No
8. Name of animal: _____
9. Age of animal: _____
10. Type of animal: _____

Student Accessibility Services UCN
Box 3000 The Pas, MB R9A 1M7 55 UCN Drive Thompson, MB R8N 1L7
Tel: 204-627-8243 Tel: 204-677-6590
E-mail: accessibility@ucn.ca

11. Who has trained the animal? _____

Please attach documentation.

Signature: _____ Date: _____

To be completed by Student Accessibility Services:

- ☐ UCN Service Animal Policy and Procedure provided and discussed.
- ☐ Documentation provided by Health Care Professional.
- ☐ Immunization Record provided.
- ☐ Town or city Animal License provided.
- ☐ UCN living accommodations staff and manager contacted.
- ☐ Copy of signed Living Accommodation Agreement in Student SAS file.

Reviewed by: _____ Approved: _____

Date: _____

Notice Regarding Collection, Use and Disclosure of Personal Information

Your personal information is being collected under the authority of The University College of the North Act. The information you provide will be used by UCN Student Accessibility Services (SAS) to develop and implement accommodations to assist in your academic success. Your personal information will not be used or disclosed for other purposes, unless permitted by The Freedom of Information and Protection of Privacy Act (FIPPA) and the Personal Health Information Act (PHIA). If you have any question about the collection of your personal information, contact the Access & Privacy Officer, Meaghan Buchanan, at mbuchanan@ucn.ca, 436-7th Street E, The Pas, MB, R9A 1M7.

This document is available in alternate format upon request.