University College of the North

2026 MANITOBA'S TOP EMPLOYERS

BUILDING SERVICE WORKER
Facilities, Ancillary Services

UCN is building better futures for a stronger North. UCN provides learning opportunities to northern communities and its people offering more than 40 academic degrees, diplomas, and certificate programs. We commit to offering a safe, welcoming, and inclusive work environment where innovation and creativity is welcomed. We are one of Manitoba's Top Employers and offer a generous Total Compensation Package with health benefits, a great pension plan along with the opportunity for personal and professional growth including tuition waivers.

DUTIES

Reporting to the Facilities Manager, the Building Service Worker will provide janitorial services to support a safe, clean and healthy environment for all users at the Thompson Campus site buildings. The Building Service Worker is responsible for janitorial duties such as dusting, sweeping/washing floors, stripping/waxing floors, vacuuming, cleaning classrooms, kitchens, washing windows, maintaining cleanliness of washrooms, collecting & disposing of refuse at all UCN owned facilities. The incumbent may be required to work from a stepladder for cleaning light fixtures, ceiling and walls. Other seasonal duties will include shoveling sidewalks in winter and watering flowers in the summer.

REQUIRED QUALIFICATIONS

- Completion of Grade 10 Education; an equivalent combination of education and experience may be considered
- Experience cleaning, preferably in an industrial/building services and/or unionized setting
- Ability to provide excellent customer service in a fast-paced environment
- Ability to prioritize, meet deadlines, and follow through on tasks until completion
- Initiative and the ability to work independently as well as part of team, with minimal supervision
- Commitment to life-long learning

ASSETS

- Knowledge and understanding of Indigenous cultures

CONDITIONS OF EMPLOYMENT

- Candidates must be legally entitled to work in Canada
- Must be physically capable of performing the required duties (heavy lifting of up to 50lbs is required for this position)
- Current WHMIS/GHS Certification and First Aid/CPR Certification or willing to obtain
- Satisfactory Criminal Record Check and Child Abuse Registry Check
- Valid Class 5 driver's license

Applicants are asked to provide a cover letter and resume with their application. Applicants must demonstrate in their cover letter and their resume how they meet the qualifications. Applicants with education acquired outside of Canada are required to provide an Educational Credential Assessment with their application indicating Canadian credential equivalency, accepted Education Credential Assessment organizations include International Qualifications Assessment Service (IQAS) and World Education Services (WES.)

UCN is committed to building a workforce representative of the populations we serve. Preference will be given to qualified Indigenous candidates. Applicants are invited to indicate in their cover letter or resume if they are from any of the following groups: Indigenous peoples, persons with disabilities and visible minorities. Only qualified candidates who are legally entitled to work in Canada will be given consideration. Persons with disabilities who require accommodation for any part of the application or hiring process should contact Human Resources.

Please indicate in your subject line the competition number for which you are applying.
We thank all applicants for their interest, but only those selected for an interview will be contacted. Application materials, including references, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba).
For more information and other employment opportunities, visit www.ucn.ca

UCN acknowledges that we are on the traditional territories and homelands of many Indigenous peoples, in particular the Cree, Dene, Red River Métis, and Oji-Cree. Indigenous peoples have continuously maintained homelands in northern Manitoba since time immemorial. The First Nations in the area that UCN serves entered into treaty relationships with the Crown (within our region these include signatories to treaties 4, 5 -- and the treaty 5 adhesion, and treaty 6 - located within the treaty 5 adhesion). The territory has also become home to other Indigenous peoples. We uphold the treaties and collaborate with all Indigenous peoples to share truth, reconciliation, and learning.

COMPETITION TYPE
Open Competition to the Public

COMPETITION NUMBER
26-141

CLOSING DATE
November 26, 2026

SALARY RANGE
$19.94 to $24.49 per hour plus remoteness allowance if applicable

POSITION CLASSIFICATION
Building Service Worker 1

POSITION LOCATION
Thompson, Manitoba

POSITION TYPE
Casual Position until March 31, 2027

APPLY TO
Email: hrinfo@ucn.ca (PDF preferred format)
University College of the North,
Attention: Human Resources
P.O. Box 3000 R9A 1M7
Fax: (204) 623-4414