

ASSOCIATE DEAN

Mihcet Meskanawah Teaching and Learning

UCN is building better futures for a stronger North. UCN provides learning opportunities to northern communities and its people offering more than 40 academic degrees, diplomas, and certificate programs. We commit to offering a safe, welcoming, and inclusive work environment where innovation and creativity is welcomed. We are one of Manitoba's Top Employers and offer a generous Total Compensation Package with health benefits, a great pension plan along with the opportunity for personal and professional growth including tuition waivers.

DUTIES

Reporting to the Dean, MMTL and is responsible for the positive cultural, productive, effective academic work environment that facilitates high-quality academic programs and successful students. The Associate Dean is responsible for operational management of Mihcet Meskanawah programs and courses and does so through direction from the Dean. The Associate Dean operationalizes the strategic vision for teaching, learning and administrative functions of the ALC, Pathway to Post-Secondary Education (PPSE), Pathway to Health Care Programs (PHCP), and other MMTL course and programs. The incumbent is responsible for academic leadership, program planning and delivery, Indigegogy, human resource and financial management, department administration, relationship building with internal and external partners, promotion of faculty programs and initiatives, and leading organizational and academic change in support of the department strategic priorities.

REQUIRED QUALIFICATIONS

- Master's Degree in Education or related field
- Leadership and management experience with ability to engage, inspire, and support staff toward achieving organizational goals
- Experience teaching in the provincial or federal school system
- Experience teaching research and/or scholarly activity with a strong commitment to service
- Experience working effectively with Indigenous peoples and northern residents
- Experience leading process/quality continuous improvement and providing solutions to challenges
- Ability to understand diversity, cultural influences, and issues specific to adult learners in Indigenous and northern communities
- Ability to create an organizational environment that fosters and supports innovation
- Knowledge of change management principles and experience in leading and managing change
- Excellent computer skills with proficiency in MS Office 365 and ability to use Zoom and/or Teams
- Experience working collaboratively with Indigenous Elders
- Strong communication and interpersonal skills
- Excellent critical thinking and problem-solving and decision making skills
- Effective time management skills
- Commitment to life-long learning

ASSETS

- Experience with post-secondary transition programs, work readiness programming and program implementation
- Hold a Manitoba Teaching Certificate or equivalent from another comparable jurisdiction
- Ability to speak an Indigenous language
- Knowledge and understanding of Indigenous cultures

CONDITIONS OF EMPLOYMENT

- Candidates must be a Canadian Citizen or Permanent Resident of Canada

Applicants are asked to provide a cover letter and resume with their application. Applicants must demonstrate in their cover letter and their resume how they meet the qualifications. Applicants with education acquired outside of Canada are required to provide an Educational Credential Assessment with their application indicating Canadian credential equivalency, accepted Education Credential Assessment organizations include International Qualifications Assessment Service (IQAS) and World Education Services (WES.)

UCN is committed to building a workforce representative of the populations we serve. Preference will be given to qualified Indigenous candidates. Applicants are invited to indicate in their cover letter or resume if they are from any of the following groups: Indigenous peoples, persons with disabilities and visible minorities. Only qualified candidates who are legally entitled to work in Canada will be given consideration. Persons with disabilities who require accommodation for any part of the application or hiring process should contact Human Resources.

Please indicate in your subject line the competition number for which you are applying.

We thank all applicants for their interest, but only those selected for an interview will be contacted. Application materials, including references, will be handled in accordance with the Freedom of Information and Protection of Privacy Legislation (Manitoba).

UCN acknowledges that we are on the traditional territories and homelands of many Indigenous peoples, in particular the Cree, Dene, Red River Métis, and Oji-Cree. Indigenous peoples have continuously maintained homelands in northern Manitoba since time immemorial. The First Nations in the area that UCN serves entered into treaty relationships with the Crown (within our region these include signatories to treaties 4, 5 -- and the treaty 5 adhesion, and treaty 6 - located within the treaty 5 adhesion). The territory has also become home to other Indigenous peoples. We uphold the treaties and collaborate with all Indigenous peoples to share truth, reconciliation, and learning.

COMPETITION TYPE
Open Competition to the Public

COMPETITION NUMBER
26-101

CLOSING DATE
September 9, 2026

SALARY RANGE
\$110,150 to \$134,888 per annum plus, remoteness allowance if applicable

POSITION LOCATION
The Pas or Thompson, Manitoba

POSITION TYPE
Full-Time Regular Position
This position is excluded from the bargaining unit

APPLY TO
Email: hrinfo@ucn.ca (PDF preferred format)
University College of the North,
Attention: Human Resources
P.O. Box 3000 R9A 1M7
Fax: (204) 623-4414

