University College of the North
Student Accessibility Services

Office of the Dean of Students

Accessible Learning for All

STUDENT INTAKE FORM

This form is to be completed by any student who is registering with Student Accessibility Services (SAS)

STUDENT INFORMATION – PLEASE PRINT

UCN Student #	**First Name**	**Last Name**	**Preferred Name**
Date	**Birthdate (month/day/year)**	**UCN Email**	
Phone	**Alternate Phone**	**Campus**	
Program of Study		**Faculty**	
Declared Disability on Application Form ◯ **Yes** ◯ **No**		**Awareness of Release of Information Form (Consent for Disclosure)** ◯ **Yes** ◯ **No**	

DOCUMENTATION INFORMATION

All requests for accommodations must be supported by the appropriate documentation.

Details available at:

https://www.ucn.ca/sites/studentdevelopment/accessibility/Pages/Guidelines-for-Documentation-for-Specific-Disabilities.aspx

Documentation: **Please check the appropriate statement below.**

□ has already been forwarded to SAS

□ is attached to this Student Intake Form

□ will be mailed or faxed to SAS

□ other _____

Current Status: **Please check the appropriate statement below.** (Choose only one)

☐ I will be entering UCN for the first time in: ◯ FALL ◯ WINTER TERM.

☐ I am a current student at UCN but have not connected with SAS until now.

I am in _____ and I am taking _____courses.

☐ I am a transfer student.

Did someone refer you to the SAS? _____ If yes, who? _____

Student Accessibility Services UCN
P.O. Box 3000 The Pas, MB R9A 1M7
Tel: 1-866-627-8500 Ext. 8541 Fax: 204-627-8651
e-mail: accessibility@ucn.ca

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NATURE OF YOUR DISABILITY

Please give a brief description of your disability and how it impacts on your learning or daily living.

Parent Signature (if under 18 years of age): _____ Phone Number: _____

If this is a temporary situation, what is the expected duration? _____

ACCOMMODATION USED IN THE PAST

Were you provided with accommodation in high school or another post-secondary institution? ____ Yes ____ No

If yes, please check those that were helpful to you:

- □ Extra time for tests/exams
- □ Writing tests/exams in a quiet environment
- □ Use of adaptive technology
- □ E-text, large print or audio books
- □ Use of a computer for tests/exams
- □ Note-Taking
- □ Other (please specify)_____

Please submit this completed form to Student Accessibility Services:
Located at the Learners' Assistance Centre (LAC) Rm 130 B The Pas Campus

This form is available in alternate format upon request.

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