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⇒ \$15.60 for each transcript; Diploma/certificate (Only 1 Allowed) \$70.00; (plus GST) Duplicate Mature High School Diploma not available. ⇒ Official transcripts will not be released to students with a Financial Hold ⇒ Submit fee with transcript request. Cheque or money orders are payable to University College of the North. (Do not send cash in the mail)	1 In Person: Interac, cash, Visa, MasterCard and cheque or money order. 2 By Mail: Cheque or money order (cheques must clear prior to release of transcript) or by MasterCard or Visa authorization. 3 By Fax: MasterCard or Visa credit card authorization.
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Full Legal Name	First Middle Last				Student Number			
Former Name (if applicable)	First Middle Last				Program Name			
Mailing Address	PO Box/Street No. City/Town Province Postal Code				Calendar Year of Studies			
					Birthdate	Month Day Year		
Home Phone No.	Cell Phone No.		Email Address					

☐ Mail official transcript to the address(es) below. Ensure contact person/title and complete institutional address is included. ☐ For pick-up _____ Date: Minimum two business days from request	☐ Transcript (per copy) _____ x 15.60 + GST = _____ ☐ Parchment (1 Only) _____ x 70.00 + GST = _____ Total Fee (Enclose payment) \$ _____
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| Signature | Date |
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Form Date Revised September 2023